



Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, WA4 5EQ

Telephone 01925 268153 Email clerk@appletonparish.gov.uk

To: - Members of the Parish Council

You are summoned to the Full Parish Council meeting of Appleton Parish Council to be held at Appleton Parish Hall, Dudlow Green Road Appleton WA4 5EQ on **Tuesday 21st July 2026 at 7pm** for the purposes of transacting the business set out in the agenda below.

Yours sincerely

K Newton

Karen Newton Clerk to Appleton Parish Council, date of issue 15th July 2026.

If you have any general enquiries regarding the above meeting, please contact Karen Newton, Clerk on telephone 01925 268153 or email clerk@appletonparish.gov.uk.

If any member of the public wishes to attend the meeting, please contact the clerk before the meeting.

Agenda

1. Welcome and apologies for absence

To welcome members to the meeting and to receive apologies for absence and to approve reasons, if given.

2. Members Code of Conduct

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interests in any item of business on the agenda and should do so no later than when that item is reached.

Declarations are a personal matter, and each Member must decide whether to declare an interest based on the circumstances.

Any requests for dispensations relating to pecuniary interests, whether made before or during the meeting, will be considered by the Parish Council, and any granted dispensations will be formally documented.

3. Public Participation

Members of the public may make representations, ask questions, or give evidence on agenda items during the public participation period. This period is limited to three minutes unless the Chairman directs otherwise. Questions do not require an immediate response and must not initiate debate. All comments must be addressed to the Chairman, who will control the order of speaking.

4. Minutes

To Resolve that the minutes of the following meetings be approved as a correct record:

Planning Committee – Tuesday 19th May 2026

Planning Committee – Thursday 16th June 2026

Planning Committee – Thursday 2nd July 2026

Full Council – Tuesday 16th June 2026

Finance and General Purpose – Thursday 2nd July 2026

Environmental Committee – Thursday 2nd July 2026

5. Co-option to the Council

5.1 To receive applications from candidates seeking co-option to the Council

5.2 To allow questions from councillors to candidate

5.3 To consider application and resolve to co-opt a councillor to fill the vacancy

6. Finance

6.1. **To approve** the Payment Schedule for June/ (July Partial) 2026

6.2. **To receive and note** the Receipt Schedule for June 2026.

6.3. **To receive and note** the Bank Reconciliations for June 2026.

6.4. **To note** Payments over £500 highlighted for the parish Council Website June 2026.

6.5. **To note** the NatWest Bank Statements for June/July2026.

7. Grants

To receive the recommendations of the Finance Committee in respect of grant applications and to consider the following:

a) **Broomfield's Youth Project** – To consider approval of a grant award of **£3,425.00**, as recommended by the Finance Committee.

b) **Stockton Heath Walking Day** – To note that the Finance Committee did not recommend the application for a grant of **£1,000.00**, as the event is held outside the Appleton Parish area and the Parish Council has not previously supported this event.

c) **Stockton Heath Parish Council** – To note the formal approval of the **£100.00** grant following receipt of the required grant application documentation, in accordance with the decision made by Full Council in June.

Recommendation: That Council considers the Finance Committee's recommendation and resolves the grant application from Broomfield's Youth Project and notes the remaining grant decisions.

8. Parish Hall Electrical Installation Condition Report (EICR)

To consider the recommendation of the Finance Committee to appoint **SM Electrical** to undertake an **Electrical Installation Condition Report (EICR)** for the Parish Hall at a cost of **£295.00**.

Recommendation: That Council approves the appointment of **SM Electrical** to carry out the Electrical Installation Condition Report (EICR) for the Parish Hall at a cost of **£295.00**.

9. Local Government Boundary Commission Consultation – Warding Arrangements

To receive details of the proposed warding arrangements published by the Local Government Boundary Commission for England as part of the Warrington boundary review, consider the implications for Appleton Parish, and agree the Council's response to the consultation.

10. Unauthorised Fence on Parish Council Land

To consider the installation of a fence on Parish Council land without prior permission.

11. Lumb Brook Millennium Green Trust

To receive any updates regarding the matters considered by Council relating to Lumb Brook Millennium Green, including:

12. Reports from Parish Councillors

To consider reports from parish councillors on committees, working groups, and outside bodies.

13. Environment Committee – Recommendations for Approval

Council is requested to **consider** and **approve** the following recommendations:

a) **To support**, in principle, the development of an Environmental Planting Programme for Spring 2027.

b) **To approve** a provisional budget allocation of **£7,500** for bulb planting and **£2,500** for associated planting works, subject to detailed proposals being brought back to Council.

c) **To authorise** the Clerk to notify Warrington Borough Council that Appleton Parish Council wishes to participate in the 2026/27 bulb planting programme to meet the required submission deadline.

d) **To request** the Environment Working Group to prepare detailed planting proposals, including suitable locations, maintenance arrangements and an overall

Environmental Planting Strategy, for consideration by Full Council at a future meeting.

e) **To note** the update regarding the proposed replacement of the pond access steps and feeding platform at Lyons Lane/Dudlow Green Play Area and endorse the further work requested by the Environment Working Group, including obtaining three quotations, exploring alternative delivery and funding options, and undertaking a risk assessment before any future funding decision is considered by Council.

13. PCSO / Police report/Update

To receive an update and report from the local PCSO.

14. Dates and time of next meetings

To Note: Upcoming Meeting Schedule and **to Note** that the meetings scheduled to be on Thursday 7th May **2027** will now take place on Friday 8th May **2027** due to the election.

July 2026

Thursday 2 July 2026

- 9:15am – Planning Committee Meeting
- 9:45am – Finance & General Purposes Committee Meeting
- 11:15am – Environmental Committee Meeting

Tuesday 21 July 2026

- 6:30pm – Planning Committee Meeting
- 7:00pm – Full Council Meeting

August No Meetings

September 2026

Thursday 3rd September 2026

- 9:15am – Planning Committee meeting
- 9:45am – Finance and General-Purpose Committee Meeting
- 11:15am – Employment Committee Meeting

Tuesday 15th September 2026

- 6:30pm – Planning Committee Meeting
- 7:00pm – Full Council Meeting

15. Agenda items were addressed as scheduled.

The meeting was officially closed at:

Signed.....

Dated.....