



Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, WA4 5EQ
Telephone 01925 268153

Dear Members of the Finance and General-Purpose Committee

You are summoned to attend the Finance and General-Purpose Parish Council Meeting of Appleton Parish Council to be held at Appleton Parish Hall, Dudlow Green Road Appleton WA4 5EQ on Thursday 02 July 2026 at 9:45am for the purposes of transacting the business set out in the agenda below.

Please advise me as soon as possible if you are unable to attend.

Signed:

T Noble

Deputy Clerk to the Parish Council
25 June 2026

Agenda

1. Welcome and Apologies

To welcome members to the meeting and to receive and accept apologies for non-attendance.

2. Declaration of Interest

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interests in any item of business on the agenda and should do so no later than when that item is reached.

Declarations are a personal matter, and each Member must decide whether to declare an interest based on the circumstances.

Any requests for dispensations relating to pecuniary interests, whether made before or during the meeting, will be considered by the Parish Council, and any granted dispensations will be formally documented.

3. Public Participation

Members of the public may make representations, ask questions, or give evidence on agenda items during the public participation period. This period will last no more than three minutes unless directed otherwise by the Chairman. Questions do not require a response at the meeting and must not initiate debate, although the Chairman may request a written or oral reply. All remarks must be addressed to the Chairman, and only one person may speak at a time, in the order directed by the Chairman.

4. Grants

To consider any grant applications received and to determine awards in line with the Parish Council's Grant Policy.

- a. Stockton Heath Walking Day £4,360.00
- b. Broomfield Youth Project £4,360.00
- c. Stockton Heath Parish Council £100.00

5. Parish Hall Cleaning Contract

To note WBC cleaning contract operates as a rollover service.

6. Parish Council Website

To consider a proposal to change web providers to ThenMedia.

7. Finance

- a) To approve the payment schedule for July 2026
- b) To note the bank balances held in all Parish Council bank and building society accounts to date.
- c) To note the August recess arrangements and that August bank schedules will be circulated to all members during the recess.

8. Parish Hall Electrics

To consider obtaining an Electrical Installation Condition Report (EICR) for the Parish Hall and appointing a qualified electrician to undertake the inspection.

9. Staff Mobile Phones

To consider the purchase and provision of Council-issued mobile phones for the Clerk and Deputy Clerk.

Members of the public who wish to attend the meeting to ask a question, are kindly asked to contact the Clerk in advance.