



Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, Warrington,
Cheshire WA4 5EQ

Telephone 01925 268153 Email clerk@appletonparish.gov.uk

To:- Members of the Parish Council

You are summoned to a Extra-Ordinary meeting of Appleton Parish Council to be held at Appleton Parish Hall, Dudlow Green Road Appleton WA4 5EQ on **Thursday 3rd July at 6pm** for the purposes of transacting the business set out in the agenda below.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'J. Monks', followed by a horizontal line.

Mrs. J Monks, Clerk to Appleton Parish Council, date of issue 19th June 2025.

If you have any general enquiries regarding the above meeting, please contact Mrs. J Monks, Clerk on telephone 01925 268153 or email clerk@appletonparish.gov.uk.

Part One – this part of the meeting is open to the press and the public.

1. Welcome and apologies for absence

To welcome members to the meeting and to receive apologies for absence and to approve reasons, if given.

2. Members Code of Conduct

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide and the decision to declare, or not, is the responsibility of the Member based on the circumstances. Dispensations on any declarations of pecuniary interest made either before or during the meeting to be then considered by the Parish Council and any dispensations documented accordingly.

Part two – this contains confidential information and only Parish Councillors can be present.

3. Staffing

To report back on the Employment Group meeting held on 6th June and to approve any action and expenditure.