



Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, WA4 5EQ

Telephone 01925 268153 Email clerk@appletonparish.gov.uk

To: - Members of the Parish Council

You are summoned to the Full Parish Council meeting of Appleton Parish Council to be held at Appleton Parish Hall, Dudlow Green Road Appleton WA4 5EQ on **Tuesday 19th May 2026 at 7pm** for the purposes of transacting the business set out in the agenda below.

Yours sincerely

K Newton

Karen Newton Clerk to Appleton Parish Council, date of issue 14th May 2026.

If you have any general enquiries regarding the above meeting, please contact Karen Newton, Clerk on telephone 01925 268153 or email clerk@appletonparish.gov.uk.

If any member of the public wishes to attend the meeting, please contact the clerk before the meeting.

Agenda

1. Welcome and apologies for absence

To welcome members to the meeting and to receive apologies for absence and to approve reasons, if given.

2. Members Code of Conduct

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interests in any item of business on the agenda and should do so no later than when that item is reached.

Declarations are a personal matter, and each Member must decide whether to declare an interest based on the circumstances.

Any requests for dispensations relating to pecuniary interests, whether made before or during the meeting, will be considered by the Parish Council, and any granted dispensations will be formally documented.

3. Public Participation

Members of the public may make representations, ask questions, or give evidence on agenda items during the public participation period. This period is limited to three minutes unless the Chairman directs otherwise. Questions do not require an immediate response and must not initiate debate. All comments must be addressed to the Chairman, who will control the order of speaking.

4. Minutes

To Resolve that the minutes of the following meetings be approved as a correct record:

Full Council – Tuesday 21st April 2026

Planning Committee – Tuesday 21st April 2026

5. Finance

5.1 **To approve** the Payment Schedule for March/April 2026/May2026.

5.2 **To approve** the Receipt Schedule for March/April 2026.

5.3 **To approve** the Bank Reconciliations for March/April 2026.

5.4 **To note** Payments over £100 for the parish Council Website March/April 2026

5.5 **To note** the Bank Statements for the year 2025-26

5.6 **To Consider** 2026 Annual Subscription for the Mid-Cheshire Footpath Society and Notice of Annual General Meeting.

5.7 **To consider** whether any gift or contribution should be made from Parish Council funds in respect of Reverend Jewell's retirement.

6. Policies and Procedures – Finance & General Purposes Committee Recommendations

To receive and consider the recommendations and comments of the Finance & General Purposes Committee in relation to the review of policies and procedures.

Biodiversity Policy

To consider and approve as recommended by the Committee.

7. Unauthorised Fence on Parish Council Land

To consider the installation of a fence on Parish Council land without prior permission.

The Council is asked to:

- **Note** the current situation and confirm land ownership
- **Consider** any potential liability implications
- **Agree** appropriate action regarding the fence (including inspection, removal, adoption, or formal agreement)
- **Determine** whether the Council's insurer should be notified
- Agree that the resident be formally written to confirming the Council's position

8. Reports from Parish Councillors

To consider reports from parish councillors on committees, working groups, and outside bodies.

9. PCSO / Police report/Update

To receive an update and report from the local PCSO.

At the time of agenda publication, this report had not been received.

10. Grant Applications – Finance & General Purposes Committee Recommendations

Council to receive the recommendations from the Finance & General Purposes Committee regarding grant applications considered at its meeting.

The Committee considered applications from Bawming of the Thorn and the Tuesday Litter Team.

Following a tied vote on the amount to be awarded to Bawming of the Thorn, the Chair exercised a casting vote in favour of a grant award of £1,859.12.

The Committee resolved:

- That a grant of £1,859.12 be awarded to Bawming of the Thorn.
- That the Tuesday Litter Team be requested to complete the Parish Council's donation application documentation before the application is reconsidered.

Council is also asked to note:

- Cllr K Critchley requested that his vote against the proposal for £1,859.12 be recorded in the minutes.
- Bawming of the Thorn invited the Parish Council to nominate a Councillor to join the event committee for the event on 20 June 2026.
- The Committee requested that acknowledgement of the Parish Council's donation be included in event publicity/materials where appropriate.

Recommendation:

That Full Council ratifies the decisions of the Finance & General Purposes Committee.

11. Purchase of IT Equipment for Clerk/Officer Setup

To note that 2 laptops have been purchased and full costs will be presented to the June 26 Finance and General-Purpose committee

12. Dispensations – Councillor Attendance

Council to consider granting dispensations from the six-month attendance requirement under Section 85 of the Local Government Act 1972 in respect of:

- Councillor absence due to ill health from May 2026; and
- Councillor absence due to maternity/pregnancy from September 2026.

Recommendation:

That Council grants the requested dispensations for a period of six months.

12. Dates and time of next meetings

To Note: Upcoming Meeting Schedule

June 2026

Thursday 4 June 2026

- 9:15am – Planning Committee Meeting
- 9:45am – Finance & General Purposes Committee Meeting
- 11:15am – Employment Committee Meeting

Tuesday 16 June 2026

- 6:30pm – Planning Committee Meeting
- 7:00pm – Full Council Meeting

July 2026

Thursday 2 July 2026

- 9:15am – Planning Committee Meeting
- 9:45am – Finance & General Purposes Committee Meeting
- 11:15am – Environmental Committee Meeting

Tuesday 21 July 2026

- 6:30pm – Planning Committee Meeting
- 7:00pm – Full Council Meeting

13. Agenda items were addressed as scheduled.

The meeting was officially closed at:

Signed.....

Dated.....