



Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, WA4 5EQ

Telephone 01925 268153

To: - Members of the Finance and General-Purpose Committee

You are summoned to the Finance and General-Purpose Parish Council meeting of Appleton Parish Council to be held at Appleton Parish Hall, Dudlow Green Road Appleton WA4 5EQ on **Thursday 15th January 2026 at 10 AM** for the purposes of transacting the business set out in the agenda below.

Yours sincerely

K Newton

If you have any general enquiries regarding the above meeting, please contact Karen Newton, Clerk on telephone 01925 268153 or email clerk@appletonparish.gov.uk.

If any member of the public wishes to attend the meeting, please contact the clerk before the meeting.

AGENDA

1. Welcome and apologies for absence

To welcome members to the meeting and to receive apologies for absence and to approve reasons, if given.

2. Members Code of Conduct

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interests in any item of business on the agenda and should do so no later than when that item is reached.

Declarations are a personal matter, and each Member must decide whether to declare an interest based on the circumstances.

Any requests for dispensations relating to pecuniary interests, whether made before or during the meeting, will be considered by the Parish Council, and any granted dispensations will be formally documented.

3. Public Participation

Members of the public are welcome to address the Parish Council. Anyone wishing to speak should contact the Clerk, Karen Newton, on 01925 268153 or via email at clerk@appletonparish.gov.uk before the meeting.

To ensure the Council can provide accurate information and responses, it is recommended that any questions or topics for discussion be submitted to the Clerk at least three days prior to the meeting. This allows time for any necessary background research or preparation.

Speakers will be invited to present their points during the designated public participation section of the meeting, in accordance with Council procedures.

4. Minutes

To **resolve** that the minutes of the following meetings be approved as a correct record:

5. Exclusion of the Press and Public

To **resolve** that, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded from the meeting during consideration of the following items 6-11, due to the confidential nature of discussions relating to the council's budget and precept setting.

6. Current Financial Position

- Review of income and expenditure to date against the approved budget.
- Summary of reserves and earmarked funds.
- Noting any significant variances or unexpected costs.

7. Draft Budget for 2026/27

- Consideration of draft budget lines prepared by the Clerk/RFO.
- Review of projected income streams and anticipated expenditures.
- Adjustments and prioritisation of spending areas.

8. Capital Projects and One-Off Expenditure

- Discussion of ongoing or proposed capital projects.
- Assessment of feasibility, funding, and timing.

9. Reserves and Financial Risk Management

- Review of general and earmarked reserves.
- Consideration of financial risks and contingencies.

10. Precept Requirement for 26/27

- Examination of budget options % increase scenarios.
- Discussion of tax base implications and parish priorities.

· Discussion on recommended precept figure to be proposed to Full Council.

11. Recommendation to Full Council

To **agree** the final draft budget and precept recommendation for presentation at the Full Council meeting in December.

12. Date of Next Meeting

To **confirm** the date of the next Finance Committee meeting Thursday 5th February 2026 at 9:45 AM

K Newton

Clerk of the Appleton Parish Council

Date of issue 9th January 2026