



Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, WA4 5EQ

Telephone 01925 268153 Email clerk@appletonparish.gov.uk

Agenda Request form

Adopted by the Parish Council on 21st May 2024.

Please note that the proposal form must be emailed to the clerk at least five working days before a meeting. This does not include Saturday, Sunday or Bank Holidays. Clear days do not include the day of the notice or the day of the meeting.

Name of Parish Councillor	
Date	
Mobile phone number	
Which meeting do you wish for your agenda item to be considered at?	

Agenda Item - insert wording to appear on the agenda. Remember to make it clear what you are asking councillors to decide.

“To consider...” “To agree....”

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Background Information and costs - insert as much information as possible so that councillors have the detail that they need to make an informed decision and attach supporting documentation and detail costs. Please attach three quotes *if required*.

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