



Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, WA4 5EQ

Telephone 01925 268153 Email clerk@appletonpc.org.uk

Minutes of the Parish Council meeting of Appleton Parish Council held on Tuesday 19th July 2022 at 7pm

Present: -

Councillor M Browne, Councillor G Chapman, Councillor K Critchley, Councillor M Delaney, Councillor J Freeman Councillor M Jervis, Councillor B Kidley, Councillor P Lewenz and Councillor J Wheeler.

Mrs J Monks (Clerk).

1. Welcome and apologies for absence

The Vice- Chair of the Parish Council, Councillor B Kidley welcomed everyone to the Parish Council meeting. Councillor M Marshall, Councillor S Brookes, Councillor C Critchley sent his apology for the meeting.

2. Members Code of Conduct

Councillor J Wheeler and Councillor M Jervis declared that they were members of the Development Management Committee of Warrington Borough Council.

3. Public Participation

No members of the public were present.

4. Minutes of last Parish Council meeting and matters arising

RESOLVED that;

the minutes of the Parish Council's monthly meeting on Tuesday 21st June 2022 were approved.

5. Parish News Section, Lymm Radio

Following the presentation from June's Parish Council meeting, Councillor J Freeman will clarify what the requirements from Lymm Radio are in the Autumn.

This item was deferred until clarification has been received from Councillor J Freeman and a written proposal has been put forward with the details of what is required.

6. Minutes of Finance and General Purposes committee meeting and to consider approving the recommendations and any matters arising

RESOLVED that;

The Minutes of the Finance and General Purposes Committee meeting held on Thursday 7th July 2022, (copies of which had been circulated to each Member) were approved and signed by the Chair.

RESOLVED that;

The investment strategy was adopted by the Parish Council. The clerk was asked to put a copy onto the Parish Council's website.

7. Flagpole for the Parish Hall

RESOLVED that;

A wall mounted flagpole was purchased for the Parish Council with the cost to not exceed £300.00 plus VAT.

RESOLVED that;

The Union Jack flag would be flown on the new flagpole and a mourning cravat for use as and when necessary.

Any requests to put any other flag up onto the flagpole would have to be considered as an agenda item at a Parish Council meeting.

8. Planning

RESOLVED that;

The minutes of the Planning Committee on Thursday 7th July 2022, (copies of which had been circulated to each Member) were approved and signed by the Chair.

Councillor M Jervis confirmed that the South Warrington Parishes Local Plan group had received notification regarding the examination of the Local Plan which is due to commence from Tuesday 6th September 2022. Councillor M Jervis and Councillor G Chapman both confirmed that they will be attending the hearing regarding the Local Plan.

9. Accounts for 2022/2023 and Payments Schedules

The June 2022 statement of Receipts and Payments for the Financial Year 2022/2023 was noted, and the Members noted the Bank Statement as of 30th June 2022.

RESOLVED that;

Payments were to be made in accordance with the payment schedule for July 2022.

10. Quarterly Banking Reconciliation and banking checks

To confirm the quarterly banking reconciliation up to 30th June 2022 will be checked by Councillor P Lewenz. Councillor P Lewenz will sign this and return to the clerk.

11. August Recess

As there is no Parish Council meeting of the Parish Council in August it was

RESOLVED that;

Planning – The Clerk/Assistant Clerk should liaise with the Chairman and Deputy Chairman of the Planning Committee on planning applications received during the Recess with subsequent discussion with other Councillors as required.

The Chairman, Deputy Chairman and the Clerk/Assistant Clerk be authorised to deal with all routine matters during the Recess.

Internet bank payments were made in accordance with the Financial Regulations and detailed on the August payment schedule which will be circulated to all Parish Councillors prior to payment.

12. Dingle and Fords Rough Working Party

Councillor P Lewenz reported that there had been a meeting on Monday 4th July 2022 and a copy of the minutes had been circulated to all Parish Councillors. Councillor P Lewenz confirmed that a volunteer group had meet to undertake work in the Dingle. In addition to this Councillor P Lewenz had arranged a meeting with the Land Trust to discuss ownership. Warrington Borough Council are in the process of obtaining quotes for repair work to the path in the Dingle.

13. Events Working Party

The minutes of the events working party meeting on Thursday 23rd June 2022 had been circulated to all Parish Councillors. Councillor J Freeman reported that they were working at holding a Christmas event and they would work on the details and report back to the Parish Council.

RESOLVED that;

The following was approved by the Parish Council;

- (a) the expenditure of up to £400 plus VAT for a plaque for the Queens Jubilee and to approve the wording for the plaque as detailed in the working party meeting minutes dated Thursday 23rd June 2022.
- (b) Confirm that the time capsule will be buried on Thursday morning 8th September 2022 after the Finance & General Purposes meeting.

14. Phase Two Appleton Cross Development

The clerk had contacted Homes England and they confirmed that they will back in touch with the Parish Council in the Autumn to provide an update on Phase two of the Appleton Cross development. The clerk will contact them in September regarding this.

15. Rugby Field at Bridge Lane Appleton

Councillor J Wheeler had contacted Warrington Borough Council with regards to the emptying of the waste bin on the field at Bridge Lane. The Rugby Club have informed Warrington Borough Council that the Parish Council is responsible for emptying the bin on the rugby field twice a week. The Parish Council however are not responsible and have never emptied this bin. Councillor J Wheeler now confirmed that the bin has been covered up, so the bin is not in use.

The clerk confirmed that the rugby field was owned by Warrington Borough Council however it was leased to Warrington Rugby club.

Councillor J Wheeler requested that a suitable location for a double bin could be looked into located near to the rugby field.

Parish Councillors were requested to send the exact proposed locations, including a proposed bin for the rugby field to the clerk so this could be investigated, and costs established.

16. Gadget for collecting dog poo for Parish Ranger

RESOLVED that;

The expenditure of up to £50 plus VAT was approved for a gadget for collecting dog poo for the Parish Ranger.

17. Planters at Bridge Lane

The clerk confirmed that the contractor had undertaken the summer bedding at Bridge Lane shops.

RESOLVED that;

The clerk was asked to contact the contractor stating that the Parish Council were not satisfied with the planting which had been undertaken and requested additional planting to be added to fill in the gaps in the planters.

18. Stockton Heath Swing Bridge Works Reference Group

The clerk had received an email dated 10th July 2022 from Democratic Services Department of Warrington Borough Council requesting a representative from the Parish Council to form a Peel Port Bridge Reference Group to look into the impact of the closure of Stockton Heath swing Bridge. The clerk has circulated the draft terms of reference to all the Parish Councillors.

RESOLVED that;

Councillor B Kidley would be the appointed representative for the Parish Council.

19. Drainage Pipe repair to Parish Hall

RESOLVED that;

The amount of £40.00 plus VAT was approved for the repair to the faulty drainpipe outside the Parish Hall.

20. Training

RESOLVED that;

Councillor P Lewenz, Councillor G Chapman and the Assistant Clerk, Mrs I Derbyshire could attend a free digital mapping course on Thursday 1st September.

21. Format of meetings

RESOLVED that;

The format of meetings still to be flexible. The temporary delegation to the clerk and assistant clerk as agreed at the Parish Council meeting on 18th May 2021 should continue.

This item will be on the agenda every month to consider how meetings in the following month are conducted.

22. PCSO / Police report

The clerk had circulated the PCSO report to all the Parish Councillors for their attention. As the PCSOs were not in attendance, their report was noted.

Councillor K Critchley reported that the issue with bollards at Fox Covert cemetery had now been resolved and he was looking into CCTV for the area.

23. Parish Councillor reports and feedback from other meetings

Councillor P Lewenz reported that there had been issues with door-to-door salespersons. The clerk stated that all incidents need to be reported to Cheshire Police via 101 or online.

Councillor P Lewenz reported that footpath 20 closure had been extended due to the ongoing houses being built at Appleton Cross.

Councillor P Lewenz reported that the issue with regards to land ownership of Rosemoor Gardens had now been resolved as the owners of the land had been established.

24. Dates and time of next meetings

Thursday 4th August 2022, 9.30am Planning Committee meeting.

Thursday 25th August 2022, 9.30am Planning Committee meeting.

Monday 5th September 2022 at 4pm Dingle and Fords Rough Working Party meeting via Microsoft Teams

Thursday 8th September 2022, 9.30am Planning Committee meeting.

Thursday 8th September 2022, 9.45am Finance and General Purposes Committee meeting.

Thursday 8th September 2022 at 6.30pm Events Working Party meeting via Microsoft Teams.

Tuesday 20th September 2022, 6.30pm Planning Committee meeting.

Tuesday 20th September 2022, 7pm Parish Council meeting.

Meeting ended 8pm.